

Clerk: Mr Bill Ashdown
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**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the full Meeting of the Council held on
Tuesday 12th February 2019 at 7.30pm in Nursling &
Rownhams Village Hall, Nursling Street**

Council Members Present:

Cllr P Bundy (PB) Chairman	Cllr D Spooner (DS) Cllr J Lines (JL)	Cllr A Bulpit (AB) Cllr N Anderdon (NR)
Cllr S Williams (SW) Vice-Chairman	Cllr L Wheeler (LW) Cllr B Richards (BR)	Cllr J Hall (JH) Cllr M Maltby (MM)

In Attendance: Clerk Bill Ashdown, Members of the public G. Orriss, H. Painting

No.	No.	ITEM	Action by
1.		Apologies. Cllr M Harding, Cllr Finlay, Cllr R Perry,	
2.		Resignation of Cllr J. Rendell and co-option of Parish Councillor.	
	2.1	Following the resignation of Cllr Rendell, notices were placed advertising the vacancy and sub sequent co-option onto the Parish Council. One resident applied, Mike Maltby. His application was proposed by PB and seconded by NA. All members present agreed. Mike then signed his Acceptance of Office and subsequently joined the Meeting.	
3.		Declarations of Interests. None	
4.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 15th January 2019. LW pointed out that discussions on the Budget and Precept Item had not been added to the Minutes. The proposal and acceptance need also to be added. BR also requested that the Budget statement is distributed well before the PC Meeting to give Council Members time to peruse it. Clerk to amend the	Clerk

No.	No.	ITEM	Action by
		Minutes and re-distribute for approval.	
5.		Adjournment for 10 Minute Public Question Time.	
	5.1	None.	
6.		To Dispose of Business Remaining from The Previous Meeting/ Chairman's Report.	
	6.1	Meeting with the Co-op. PB has not received and further correspondence from Co-op Manager	Continues
	6.2	Community Centre purchase. A meeting with the Solicitor is yet to be arranged.	Clerk
	6.3	Village Hall Extension Project. The Project Team has met and reviewed the designs. Further discussions are required. AB has suggested another architect who he will contact.	AB
	6.4	S106 monies for art. BR said that Martin Heron has approx. 250 hand designs which could be incorporated into the artwork.	Continues
	6.5	Replacement PCs. Laptop still to be purchased.	Continues
	6.6	Refurbishment of PC Box in Upton Crescent. No further news.	Continues
	6.7	Vehicles parking in Nursling Estate. PB is meeting with a representative of TVBC Estates Department to establish ownership of the various plots of land.	PB
	6.8	Rights of Way 2019. The Countryside Access Team within HCC have been informed of N & R paths for priority cutting.	Complete
	6.9	Men's shed. Clerk has found a number of Men's sheds in this area and has downloaded a document on Starting a Men's shed.	Continues
	6.10	Clerk contacted the TVBC enforcement Team. All three signs have been removed and the fence fronting the Parkers Farm development is allowed.	Complete
	6.11	Fly-tipping in Home Covert. All rubbish has now been removed.	Complete
	6.12	Hedge removal along Redbridge Lane. The removal was agreed by Southampton City Council. Hampshire Highways did not object to its removal.	Complete
7.		Approval of Payments for Periods Ending 31/01/2019 and Finance.	
	7.1	A schedule of payments and financial reports shown in appendices 1 – 3 were distributed at the meeting. DS questioned the small figure under SSE. This was a nominal wayleave agreement and SSE only paid by cheque. LW proposed we open a CCLA account now with a nominal £100 and then transfer monies when available. BR seconded this proposal. Clerk to contact CCLA. MM said he was now looking after the May Fair funds and he would be looking into the charity	Clerk/MM

No.	No.	ITEM	Action by
		payments from the 2017 & 2018 Fairs. Payments for the periods ending 31 st January 2019 were proposed by DS and seconded by BR and were formerly approved. All Members agreed.	
8.		Police Report.	
	8.1	No Police report supplied.	
9.		TVBC and County Councillors Reports	
	9.1	NA stated it was still hoped to start installing the Play equipment in Jubilee Park during February 2019.	
10.		Agree payment of up to £250 Grant towards Nursling & Rownhams PCC as agreed at Nursling & Rownhams Parish Council AGM in May 2018.	
	10.1	The Clerk presented the list of payments made by the PCC. Following a discussion, it was decided that Tree works would not be accepted as general churchyard maintenance. This left only £250 to be considered. As it was agreed at the Parish Council AGM, 50% of costs up to £250 would be agreed. It was, therefore, agreed to give a grant of £125 towards the PCC.	Clerk
11.		New SLR contract with Simon Nightingale.	
	11.1	TVBC are no longer supporting the use of SLRs and a contract to use Simon Nightingale had been agreed between Wellow, Romsey Extra and this Parish. There was no increase in cost for the forthcoming year.	Complete
12.		Internal Audit with Eleanor Greene agreed for 12th April 2019.	
	12.1	The Clerk stated that Eleanor Greene was available to complete an internal audit on the 12 th April 2019. This was agreed.	Complete
13.		Agree the cost of £75 for the Clerk to attend the HALC Annual Conference at the Ageas Bowl, West End, Southampton on Wednesday 13th March 2019	
	13.1	The clerk attended the HALC Conference each year and it was proposed by SW and agreed by NA to cover the cost this year. All Members agreed.	Complete
14.		Improvements to Adanac Park Bus Shelter.	

No.	No.	ITEM	Action by
	14.1	With the re-introduction of a bus service to Adanac Park, Southampton City Council proposed to insert a new bus shelter at the current location. It was decided to write to SCC to reject the offer as the current bus shelter is in keeping with other bus shelters in the Village. Its design did not encourage anti-social behaviour. It was agreed that an illuminated sign showing bus times could be added to the existing bus shelter.	Clerk
15.		Approve the cost of £250 to improve site drainage in Village Hall Car Park.	
	15.1	David Simpkin has provided a quote of £250 to replace drain cover with tarmac and divert water from car park to run alongside the Social Club building. It was decided that a professional inspection was required.	
16.		Parish Clerk's Annual Review.	
	16.1	It was decided to increase the Parish Clerk's annual wage by 2.9%. From £12,029.37 to £12,281.99.	
17.		Schedule of Planning & TPO Applications for Discussion 11/02/2019	
	17.1	18/03317/FULLS 18 Home Field Drive, Nursling – Erection of a conservatory to provide additional living space. No Objection.	
	17.2	18/03074/FULLS 4 Railway Cottages, Station Road, Nursling – Extensions/Alterations to detached granny annex with attached car port. Objection, previous objections re-iterated, contrary to Policies COM2 and LHW4	
	17.3	18/03066/FULLS 1 Upton Crescent, Nursling – Conversion of double garage into a 2-bedroom dwelling. Objection contrary to Policy COM2 and repeat of comments of 11/12/18 (18/03066/FULLS) and support comments of Tree Officer	
	17.4	19/00159/FULLS 38 Cranmer Drive, Nursling – Single storey rear extension to provide enlarged kitchen/diner. No Objection.	
	17.5	19/00155/FULLS The Mill Yard, Nursling Street, Nursling – Retention of roof mounted solar photovoltaic panels. No Objection.	
	17.6	19/00172/FULLS SHB Hire Ltd, Mill Lane, Nursling – Installation of lighting columns and security equipment (Retrospective). No Objection.	
	17.7	19/00167/LBWS The Manor House, Mill Lane, Nursling – Installation of ground source heat pump through existing access grill and heat pump equipment in cellar, removal of old boiler, flue and oil storage tank. No Objection.	
	17.8	19/00148/LBWS No. 3 The Knollys, Grove Place, Upton Lane, Nursling – Erection of a single storey rear extension to care unit to provide additional living space. No Objection.	

No.	No.	ITEM	Action by
	17.9	19/00061/FULLS Roundabout, Brownhill Way, Nursling – Installation of public artwork fabricated from mild steel and fixed with concrete foundations. No Objection.	
	17.10	19/00074/FULLS The Four Horseshoes, Nursling Street, Nursling – Erection of marquee to be used in connection with the 4 Horseshoes public House (only between April and September 2019) and a provision of a children’s play area. Objection – lack of parking spaces and Health & safety concerns for Play Area.	
	17.11	19/00076/ADVS The Four Horseshoes, Nursling Street, Nursling – Display of free standing non-illuminated sign. Objection, size and out of character with surroundings.	
	17.12	19/00231/FULLS St Swithuns Field, Grove Place, Upton Lane, Nursling – Retention of hardstanding and raised planters, a replacement footbridge and erecting of greenhouse, summerhouse, potting shed and tool shed. No Objection.	
18.		Correspondence for Discussion for Action 11/02/2019.	
	18.1	Test Valley 2020 – Borough of Culture Event. Launch on 8 th March 2019 at King Johns House, Romsey	Noted
	18.2	Test Valley Resilience Workshop. Next Meeting on Saturday 16 th March 2019 at King Somborne Village Hall.	Noted
	18.3	NALC/HALC is now providing materials to help Parish & Town Councils prepare for the forthcoming Parish Elections in May 2019	Noted
19.		Members Questions	
	19.1	Telephone enquiry from Longdown received asking if the Allotment holders would like to use the tarmac road within the Osborne site as an entrance for their Allotments. Clerk had sent letters to Site 2 plot holders, but most were happy to use the current entrance in Nursling Street. It was unanimously decided by Members present that the Osborne site should be returned to its original state as fields, which is part of the agreement when Osbornes took over the site.	

The meeting closed at 9.15pm

The next Full Meeting of the Council will be held on Tuesday 5th March 2019 at 7.30pm

Appendix 1

NURSLING & ROWNHAMS PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR MONTH ENDING JANUARY 2019

DATE	CHQ NO	PAYEE	EXPENSE	CR	DR	£90,704.85
03/01/19	100305	Various	Allotment Rents for 2018/19	860.00		91,564.85
03/01/19	100306	SSE	Site rental	2.50		91,567.35
02/01/19	DD	Virgin Business	Telephone Bill		33.85	91,533.50
04/01/19	104052	H M Revenue & Customs	PAYE & NI Payment		941.58	90,591.92
08/01/19	104053	Ordnance Survey Ltd	Village News Printing Inv NO: 93922661		539.00	90,052.92
15/01/19	104054	Royal Mail Group Ltd	Annual renewal of PO Box agreement		330.00	89,722.92
15/01/19	104055	W. Ashdown	Wages January 2019		802.05	88,920.87
25/01/19	104056	Mrs H. E. Smith	Village News Printing Inv No 208		80.00	88,840.87
25/01/19	104057	David Simpkin	Quarterly Clean Of BT Kiosk & Bus Shelters		285.00	88,555.87
25/01/19	104058	TVBC	Rat treatment on Allotments Inv No 10038137		319.20	88,236.67
TOTAL				£862.50	£3,330.68	£88,236.67

NURSLING AND ROWNHAMS PARISH COUNCIL
FINANCIAL YEAR 2018 / 2019
Position as at 31st January 2019

MONEY ON DEPOSIT WITH SKIPTON BUILDING SOCIETY**BASE RATE REWARD**

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2018					£78,148.67
17/05/2018	£1,172.23				£79,320.90
					£79,320.90
	£1,172.23	£-		£-	
				Deposit Balance	£79,320.90

MONEY ON DEPOSIT WITH BARCLAYS BANK**BASE RATE REWARD**

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2018					£88,453.75
03/04/2018	£ 19.99				£88,473.74
01/05/2018	£ 16.97				£88,490.71
01/06/2018	£ 18.79				£88,509.50
01/07/2018	£ 18.79				£88,528.29
01/08/2018	£ 18.19				£88,546.48
01/09/2018	£ 32.02				£88,578.50
01/10/2018	£ 27.18				£88,605.68
01/11/2018	£ 30.10				£88,635.78
01/12/2018	£ 31.08				£88,666.86
01/01/2019	£ 29.15				£88,696.01
					£88,696.01
					£88,696.01
					£88,696.01
	£242.26	£-		£-	
				Deposit Balance	£88,696.01

Available funds on deposit **£168,016.91**

CURRENT ACCOUNT BALANCE AT BARCLAYS BANK

Note: Includes unpresented cheques.

Brought Forward at 01.04.18 **£57,881.83**

Earmarked capital **£83,822.00** Current Account Balance at today's date **£88,236.67**

Total available funds (Deposit + Current) before commitments **£256,253.58**

NURSLING AND ROWNHAMS PARISH COUNCIL**Income and Expenditure Account for the year ended 31st March 2019**
Position as at 31st January 2019

	2018/19	2017/18
	£	£
<u>Income</u>		
Precept	58,000	56,000
Interest received	1,414	1,356
Village news adverts	3,525	3,638
Grants received	1,600	2,600
May Fair	1,271	1,314
Other income	984	2,521
<u>Total Income</u>	<u>£66,794</u>	<u>£67,430</u>
<u>Expenditure</u>		
Community Support		
Community services & facilities	12,888	21,295
S137 Payments (Note 9)	<u>1,600</u>	<u>973</u>
	14,488	22,268
Administration		
Staff costs incl NI/pension contributions	13,432	17,833
Administration (gates, play equip, lights,	5,561	21,484
Legal, professional and audit fees	1,344	1,635
Subscriptions	<u>176</u>	<u>2,045</u>
	20,513	42,997
<u>Total Expenditure</u>	<u>35,001</u>	<u>65,264</u>
Surplus/Deficit for the year	<u>£31,793</u>	<u>£2,165</u>
<u>General Fund</u>		
	£	£
Opening Balance	224,643	222,478
Add - Income	66,794	67,430
Less - Expenditure	-35,001	-65,264
Closing Balance (Note 8)	<u>£256,436</u>	<u>£224,643</u>