

Clerk: Mr Bill Ashdown
Email:clerk@nandr.org.uk



**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Annual General Meeting of the Council
held on Tuesday 8th May 2018 at 7.30pm in Nursling &
Rownhams Village Hall, Nursling Street**

Council Members Present:

Cllr P Bundy, Chairman (PB) Cllr S Williams (SW) Vice- Chairman	Cllr J Rendell (JR) Cllr L Wheeler(LW) Cllr J Lines (JL) Cllr A Bulpit (AB)	Cllr J Hall (JH) Cllr D Spooner (DS)
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In Attendance: Clerk Bill Ashdown

Members of the Public: Chris Ashbolt

No.	No.	ITEM	Action by
1.		Election of Chairman & Vice-Chairman	
	1.1	Cllr Williams chaired the Meeting. Nominations received for Chairman: Cllr Bundy Proposed Cllr Bulpit Seconded Cllr Rendell Resolved: There being no further nominations it was unanimously agreed and resolved that Cllr Bundy is duly elected to the office of Chairman of Nursling & Rownhams Parish Council for the ensuing year.	
	1.2	To receive Chairman's Declaration of Acceptance of Office. Cllr Bundy duly signed the Declaration of Acceptance of Office as Chairman of Nursling & Rownhams Parish Council for the ensuing year, witnessed and countersigned by the Clerk.	
	1.3	To Elect Vice-Chairman. Motion: Nominations received for Vice Chairman: Cllr Williams	

No.	No.	ITEM	Action by
		Proposed by Cllr Bundy, seconded by Cllr Wheeler. Resolved: There being no further nominations it was unanimously agreed and resolved that Cllr Williams is duly elected to the office of Vice-Chairman of Nursling & Rownhams Parish Council for the ensuing year.	
2.		Apologies. Cllr Harding, Cllr Richards, Cllr Anderdon, Cllr Perry, Caroline Nokes MP, Cllr Finlay	
3.		Declarations of Interests. None	
4.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 10th April 2018. Minutes were Proposed by LW, seconded by JH. All agreed that the minutes of the Full Meeting held on Tuesday 10 th April 2018 were correct.	
5.		Adjournment for 10 Minute Public Question Time.	
	5.1	None	
6.		To Appoint Representatives to:	Complete
	6.1	Hall Management Committee - SW, PB, JR, MH, JL	
	6.2	Test Valley Association of Parish Councils - BR, LW, NW, JL, DS	
	6.3	BTCV - Sue Lambert and Pam Ward	
	6.4	Twining Committee - BR	
	6.5	Rights of Way/Footpaths - AB	
	6.6	Tree Warden(s) - Sue Lambert and Pam Ward	
	6.7	Parish/District Transport Liaison - JH	
	6.8	Police Liaison - NA, PB	
	6.9	Annual May Fair Committee - NA, JL	
7.		Review of Adopted Standing Orders and Financial Regulations	
	7.1	SW stated that the Standing Orders and Financial Regulations documents had been reviewed and updated. SW, therefore, requested they be adopted by the Parish Council. Proposed JR, seconded AB. All Members present agreed.	Complete
8.		Review of Arrangements with other Local Authorities.	
	8.1	The TVBC Grounds Maintenance costs had been increased by 3% but due to the Parish Council only using one pitch for 2018/19 the cost was kept to £10,939.22. All Members agreed to accept the revised contract.	Complete

No.	No.	ITEM	Action by
9.		Review of work with other Local Bodies and arrangements for reporting back.	
	9.1	There has been little or no PACT (Police and Communities Together) meetings over the last year and the Parish Council were disappointed with developments in Community policing.	Complete
10.		Review of Asset Register, including land, buildings and office equipment.	
	10.1	SW said there was no change to the current Asset Register.	Complete
11.		Review and Confirmation of Insurance Cover of all Insured Risks.	
	11.1	SW said that our current insurance with Came & Company (Hiscocks) adequately covered our risks.	Complete
12.		To Review the Councils/Employees Membership to Other Bodies:	
	12.1	It was agreed by all Members to continue with Membership with the following bodies: a) Woodlands Trust b) CPRE c) HALC/NALC d) Purchase of Local Council Update e) Local Council Advisory Service f) Hampshire Playing Field Association	Complete
13.		Review the Council's Complaints Procedure.	
	13.1	SW said there was no change to the adopted Complaints Procedure.	Complete
14.		Establish the Council's policy for dealing with the press/media	
	14.1	SW said there was no change to the current policy.	Complete
15.		Set the dates/times/place for ordinary meetings for the year ahead.	
	15.1	Calendar Dates for PC Meetings 2018 are Tuesday 12 th June, Tuesday 10 th July, Tuesday 11 th September, Tuesday 16 th October, and Tuesday 13 th November. There will be no Meetings in August and December. The Dates of Meetings for 2019 will be presented by the Clerk at the November Meeting.	
16.		Review the Council's Grant Awarding Policy & Procedure	
	16.1	SW said there was no change to the current Policy & Procedures.	Complete
17.		Review Grant Applications Received	
	17.1	The PC agreed to provide the following grants, if requested: Nursling & Rownhams PCC up to £250.00.	Complete
18.		To Dispose of Business Remaining From The Previous	

No.	No.	ITEM	Action by
		Meeting/ Chairman's Report.	
	18.1	Meeting with the Co-op. PB is trying to arrange a meeting with the Area Manager.	Continues
	18.2	Play Equipment. NA said talks are continuing. It is hoped that Louise Trayling's appearance at the May Fair will provide more ideas about what equipment should be purchased. A further £70k may become available from S106 payments made in 2017/18.	Continues
	18.3	Telephone Box. No further news from Bloors but the PC will ask at the forthcoming PC/Bloors Open Meeting on the 22 nd May.	Continues
	18.4	Community Centre. Nothing further from the solicitors.	Continues
	18.5	Areas for planting now rotavated and seeded.	Complete
	18.6	Village Hall extension. Visits to view other Village Hall projects are on-going.	Continues
	18.7	Lengthsman scheme. Scheme now set up with Ashurst & Colbury PC as co-ordinator.	Complete
	18.8	S106 monies for art. Nothing further to report.	Continues
	18.9	Neighbourhood Warden vehicle. Grant money has been returned to TVBC. Project closed.	Complete
	18.10	Playground sign to be put in place by David Simpkin.	Continues
	18.11	Councillor email addresses. New email addresses in place and now in use.	Complete
	18.12	Replacement PCs. PCs still to being reviewed no purchase made as yet.	Continues
	18.13	Creation of new access account. LW has suggested we review CCLA accounts again. Clerk to gather information.	Clerk
	18.14	Letter to Hampshire Police. Clerk has written to Chief Inspector regarding Parish Council concerns with policing of our Village. Letter received in return stating that cost cut backs have seriously affected manning levels but the police are doing all they can to reduce crime levels.	Complete
	18.15	Pathway in St Boniface Park. Quote received with costs between £7-8K. Further quotes to be sort.	Continues
	18.16	Fly-Tipping in Home Covert. No response received from TVBC.	Continues
19.		Approval of Payments for Periods Ending 30/04/2018 and Finance.	
	19.1	A schedule of payments and financial reports shown in appendices 1 – 3 for the month ending April 2018. The reports were proposed by DS, seconded by SW, these were formerly approved. All Members agreed.	
20.		Approval Of Audited Accounts FY 2017/18	

No.	No.	ITEM	Action by
	20.1	The Audited Accounts were distributed and discussed. Proposed by DS, seconded by JH. All Members agreed the Accounts.	Complete
21.		Approve Annual Governance Statement.	
	21.1	To be reviewed at next Meeting	Continues
22.		Confirmation of Declaration of Interests.	
	22.1	A request has been received from TVBC to enquire whether there has been any changes to the Members of the Parish Councils pecuniary interests. All Members present said there were no changes.	Complete
23.		TVBC and County Councillors Report	
	23.1	No report.	
24.		Police Report and Community Safety.	
	24.1	No Report.	
25.		Replacement of BT telephone service.	
	25.1	Virgin Media has been accepted as the replacement service and should save over £100 per month compared to current telephone charges. Waiting for new line to be inserted.	Continues
26.		Refurbishment of telephone box.	
		Mr Ashbolt attended the meeting to offer to refurbish the PO Box in Upton Crescent at his expense. It was thought that the box could be either used as a free library service, a place for a further Defibrillator or a combination of both. The options to be investigated. The Parish Council thanked Mr Ashbolt for his offer.	Continues
27.		Use of Village Hall car park for Pizza Van business.	
		The Pizza Van could operate on Tuesday evenings. There was concern over the use of the car park for business and could we refuse future requests. Need to look at licencing and insurance.	Continues
28.		Schedule of Planning & TPO Applications for Discussion 7th May 2018	
	28.1	18/00785/FULLS 85 Upton Crescent, Nursling - Alterations to roof and raising ridge height including roof lights and insertion of Juliet Balcony; extension to rear to provide extended living accommodation. Objection. Height, over development, over bearing. Concerns over drainage & current chimney. No bat survey completed.	
	28.2	18/00665/FULLS 1 Colt Close, Rownhams - Erection of a boundary fence (retrospective). Comment on height of fence, but left to	

No.	No.	ITEM	Action by
		Planning Officer to decide.	
	28.3	18/00845/FULLS Austrey Wood, Upper Toothill Road, Rownhams – Part single and part two storey rear extension to/and construction of linked pool house. No Objection.	
	28.4	18/00942/FULLS Birchdale, 7 St Johns Glebe, Rownhams – Extend garage and form pitch roof over. Objection. Out of character with street scene.	
	28.5	18/01002/CLPS 12 Hurricane Drive, Rownhams – Certificate of proposed lawful development for a single storey rear infill extension to allow internal alterations. No Objection.	
29.		Correspondence for Discussion for Action 07/05/2018.	
	29.1	TVAPTC – Annual Meeting, Thursday 24th May 2018	Noted
30.		Members Questions	
	30.1	None	

The meeting closed at 8.45pm

The next Full Meeting of the Council will be held on Tuesday 12th June 2018 at 7.30pm

APPENDIX 1

NURSLING & ROWNHAMS PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR PERIOD ENDING 30TH APRIL 2018

DATE	CHQ NO	PAYEE	EXPENSE	CR	DR
05/04/18	100288	Lordshill FC	Footbal Pitch & Shower fees for Lordshill FC	100.00	
05/04/18	100289	Various	Village News adverts for April 2018	229.56	
05/04/18	100290	Various	Payments for May Fair 2018	140.00	
10/04/18	103962	Hampshire Playing Fields Association	Annual Subscription 2018-19		40.00
10/04/18	103963	HCC	Energy Management Fee (Lights)		138.10
16/04/16	BACS	TVBC	Precept	29,000.00	
16/04/18	103964	E. Buckell	April 2018 Wages		287.59
16/04/18	103965	W. Ashdown	April 2018 Wages		802.05
16/04/18	103966	David Simpkin	Quarterly Clean Bus Shelters & BT Kiosks		245.00
16/04/18	103968	TVBC	SLR Management 1/3 cost Apr18-Mar19		295.34
16/04/18	103969	CPRE	Annual Subscription		36.00
23/04/18	103970	Mrs H. E. Smith	Printing Village News Inv No: 199		80.00
25/04/18	100291	Various	Village News Adverts for May 2018	360.00	
TOTAL				£29,829.56	£1,924.08

NURSLING AND ROWNHAMS PARISH COUNCIL

FINANCIAL YEAR 2018 / 2019

Position as at 30th April 2018

MONEY ON DEPOSIT WITH BANK OF IRELAND

<u>Date</u>	<u>Interest Paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid out</u>	<u>Balance</u>
01/04/2018			Balance carried forward		c/f £ -
					£ -
					£ -
					£ -
					£ -
					£ -
					£ -
					£ -
					£ -
			Account Closed	£10,713.84	£ -
					£ -
TOTALS	£-	£-		£10,713.84	£ - (a)

MONEY ON DEPOSIT WITH SKIPTON BUILDING SOCIETY

BASE RATE REWARD

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2018					£78,148.67
					£78,148.67
					£78,148.67
	£-	£-		£-	
					£78,148.67 (b)

Deposit Balance

MONEY ON DEPOSIT WITH BARCLAYS BANK

BASE RATE REWARD

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2018					£88,453.75
03/04/2018	£19.99				£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
					£88,473.74
	£19.99	£-		£-	
					£88,473.74 (c)

Deposit Balance

Available funds on deposit **£166,622.41** (a) + (b) + (c)

CURRENT ACCOUNT BALANCE AT BARCLAYS BANK

Note: Includes unrepresented cheques.

Brought Forward at 01.04.18		£57,881.83
Earmarked capital	£83,822.00	
		£84,793.22
Total available funds (Deposit + Current) before commitments		£251,415.63

NURSLING & ROWNHAM PARISH COUNCIL

Income and Expenditure Account for the year ended 31st March 2019
Position as at 30th April 2018

	2018/19	2017/18
	£	£
<u>Income</u>		
Precept	29,000	56,000
Interest received	0	1,356
Village news adverts	590	3,638
Grants received	0	2,600
May Fair	140	1,314
Other income	100	2,521
Total Income	<u>£29,830</u>	<u>£67,430</u>
<u>Expenditure</u>		
Community Support		
Community services & facilities (Allotments, PC	758	21,295
S137 Payments (Note 9)	<u>0</u>	<u>973</u>
	758	22,268
Administration		
Staff costs incl NI/pension contributions	1,090	17,833
Administration (gates, play equip, lights, bus sh	0	21,484
Legal, professional and audit fees	0	1,635
Subscriptions	<u>76</u>	<u>2,045</u>
	1,166	42,997
Total Expenditure	<u>1,924</u>	<u>65,264</u>
<u>Surplus/Deficit for the year</u>	<u>£27,905</u>	<u>£2,165</u>
General Fund		
	£	£
Opening Balance	224,643	222,478
Add - Income	29,830	67,430
Less - Expenditure	<u>-1,924</u>	<u>-65,264</u>
Closing Balance (Note 8)	<u>£252,548</u>	<u>£224,643</u>