

Clerk: Mr Bill Ashdown

Email: clerk@nandr.org.uk



**NURSLING &  
ROWNHAMS  
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the full Meeting of the Council held on  
Tuesday 7<sup>th</sup> March 2017 at 7.30pm in Nursling &  
Rownhams Village Hall, Nursling Street**

**Council Members Present:**

Cllr P Bundy, Chairman (PB) Cllr S Williams (SW) Vice- Chairman	Cllr J Rendell (JR) Cllr A Bulpit (AB) Cllr J Lines (JL) Cllr M Harding (MH)	Cllr N Anderdon (NA) Cllr J Hall (JH) Cllr L Wheeler (LW) Cllr D Spooner (DS)
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**In Attendance:** Clerk Bill Ashdown 3 PCSOs – James Todd, Storm Perrott and Sam Biggs

**Members of the Public:** Mrs Thomas(Resident)

No.	No.	ITEM	Action by
1.		<b>Apologies.</b> Cllr Richards, Cllr Perry, Caroline Nokes, Cllr Finlay, PCSO Stu McCloskey,	
2.		<b>Declarations of Interests.</b> None	
3.		<b>To Receive and Approve the Minutes of the Full Meeting of the Council held on 14<sup>th</sup> February 2017.</b> Minutes were Proposed by NA, seconded by SW. All agreed that the minutes of the Full Meeting held on Tuesday 14 <sup>th</sup> February 2017 were correct.	
4.		<b>Adjournment for 10 Minute Public Question Time.</b>	
	4.1	Mrs Thomas said she had noticed vegetation that had been removed from the entrance to Balmoral Way(Romsey Road end) has exposed a very dilapidated fence. She asked what was going to happen with this fence. PB believed the fence may be	<b>Continues</b>

No.	No.	ITEM	Action by
		owned by Test Valley Borough Council and we had informed a member of our Grounds Maintenance Team to look into its repair.	
<b>5.</b>		<b>To Dispose of Business Remaining From The Previous Meeting/ Chairman's Report.</b>	
	<b>5.1</b>	Meeting with the Co-op. A further meeting will try to be arranged.	<b>Continues</b>
	<b>5.2</b>	Jubilee Plinth. The Clerk said that Longdown were currently doing the brickwork and the plinth should be completed before the next PC Meeting.	<b>Complete</b>
	<b>5.3</b>	Play Equipment. NA said he has been in talks with Kevin Harrington(KH) and Louis Trayling(LT) at TVBC. It is hoped to obtain a grant of approx. £18k. LT is hoping to appear at the May Fair to ask residents what they would like to see purchased. KH will try to obtain funds for work to begin next year together with further monies from S106 payments.	<b>Continues</b>
	<b>5.4</b>	Telephone Box. The Clerk has been talking with Bloors who said they would look into the possibility of refurbishing the box, and relocating it, with electricity, to a location on the new estate. The Parish Council can then install a defibrillator.	<b>Continues</b>
	<b>5.5</b>	Community Centre. The survey documents have been sent to the solicitor for perusal.	<b>Continues</b>
	<b>5.6</b>	Fence extension at Bossington Close. This is still being reviewed by a TVBC enforcement officer.	<b>Continues</b>
	<b>5.7</b>	Trees from Conservation Volunteers. Clerk has found that land at junction of Bakers Drove/Rownhams Lane is owned by Hampshire County Council and therefore would be expensive to insert trees.	<b>Continues</b>
	<b>5.8</b>	Trees between Church Lane and Mill Lane area. No further action.	<b>Complete</b>
	<b>5.9</b>	Website. The original website has been fully updated to improve security and allow access by Tablets, Smartphones etc. It has been sent to Mrs Amiss for review and further advice.	<b>Continues</b>
	<b>5.10</b>	Redbridge Lane development. The Clerk has contacted Simon Breen who will remind the site manager to keep the roads clean.	<b>Complete</b>
	<b>5.11</b>	Planning Enforcement. The Clerk has contacted TVBC and they said they have a new Officer who will be involved in enforcement matters in our area. See 5.6	<b>Complete</b>
	<b>5.12</b>	Vegetation at the entrance to Balmoral Way. See Item 4.1	
<b>6.</b>		<b>Approval of Payments for Periods Ending 28/02/2017 and Finance.</b>	
	<b>6.1</b>	A schedule of payments and financial reports shown in appendices 1 – 3 for the month ending February 2017. The payment of £4,800 was found to be an error by TVBC. They will	

No.	No.	ITEM	Action by
		be applying a refund in due course. The £1k from TVBC was part of the funding for the signs to introduce Nursling Business Park. A further £4k will be obtained soon. The reports were proposed by JH, seconded by DS, these were formerly approved. All Members agreed.	
<b>7.0</b>		<b>Police Report</b>	
	<b>7.1</b>	<p>A police report was presented by PCSO James Todd. Whilst there was a reduction of crimes in Romsey over the last 2 months, there had been an increase in Nursling &amp; Rownhams. There has been 8 burglaries at Rownhams and 6 in Nursling. The police have intensified their efforts in this area and where burglaries have occurred, have conducted house to house enquiries. A person has since been arrested for the burglary at Nursling School. The police have since arrested a further 4 persons in connection with burglaries in this area. The police plan to hold a drop in event at the Village Hall to discuss concerns with residents between 20<sup>th</sup> and 22<sup>nd</sup> March.</p>	
<b>8.0</b>		<b>TVBC and County Councillors Reports</b>	
	<b>8.1</b>	<p><b>HCC Report.</b>  At the full County Council in February a 4.99% increase in the County Council Precept was agreed. This equates to approx. £50 a year increase to a Band D property. A lot of this will help fund increase cost of Social Care. Hampshire still has the second lowest Council tax in the country.  The next phase of improvements to Romsey Town centre has been approved. Work will not commence until January 2018. Skanska has won a £220m highways contract for Hampshire. Awbridge School was awarded a Good Grade in it's Ofsted inspection. 93% of children are getting their first choice of secondary school. Well above average.  There may be an announcement in the forthcoming Government Budget regarding Devolution of Hampshire. All indications are that this will probably not go ahead.  The new county electoral boundaries are confirmed with this area becoming Romsey Rural. It will lose some parts of Romsey Extra Parish but gain Lockerley, Michelmersh and Timsbury, East and West Tytherley and East Dean.</p>	
	<b>8.2</b>	<p><b>Borough Councillors Report.</b>  Boundary Review.  Area covering Romsey Extra being adjusted. Part of Valley Park to join Chilworth. Nursling &amp; Rownhams, North Baddesley and</p>	

No.	No.	ITEM	Action by
		Chilworth will retain its 3 Councillors. Lee and surrounding area may join Nursling & Rownhams.	
9.		<b>Agree the cost of £40 for clerk attention at HALC Clerk's update 1st March 2017</b>	
	9.1	Proposed NA seconded JR. All Members present agreed.	<b>Complete</b>
10.		<b>Oak tree removal at 41 Nutshalling Avenue</b>	
	10.1	This Oak has been removed without informing this Parish Council as it has a TPO applied. It was agreed to write to TVBC to complain and request some action to be taken.	<b>Clerk</b>
11.		<b>Works at Tanglewood Lake</b>	
	11.1	The residents adjacent to Tanglewood Lake received a letter from TVBC to inform them of works to tidy up the lake area. However, further works took place which included the removal of a large number of trees. Neither the residents nor the Parish Council were informed. The Parish Council received a number of complaints. It was decided to write to TVBC (within the letter as at 10.1) to complain about this action.	<b>Clerk</b>
12.		<b>Graffiti on the Skate Park in Nursling Rec</b>	
	12.1	It was brought to the Clerk's attention that graffiti had been sprayed onto an area of wall within the Skate Park. The Clerk said he had requested the Grounds Maintenance Team help remove it. It was suggested the Clerk contact HAGS (who built the Skate Park) to see if any graffiti preventative solution could be placed on the walls.	<b>Clerk</b>
13.		<b>Schedule of Planning &amp; TPO Applications for Discussion 13<sup>th</sup> February 2017</b>	
	13.1	16/02380/LBWS Bargain Farm, Frogmore Lane, Nursling – Demolition of existing barn & construction of a new 4 bed dwelling with associated access & landscaping. <b>No Objection.</b>	
	13.2	17/00360/OUTS Land adjacent to 4A Railway Cottages, Station Road, Nursling – Outline application for a semi-detached 2 bedroom dwelling. <b>Objection. Similar PA (16/01212/OUTS), at same location, refused by this Parish Council and by TVBC</b>	
14.		<b>Correspondence for Discussion for Action 13/02/2017.</b>	
	14.1	None	
15.		<b>Members Questions</b>	
	15.1	JL said she had heard that purchaser of properties at Fen Meadow would have to pay a sum towards the maintenance of Home Covert. Is	

<b>No.</b>	<b>No.</b>	<b>ITEM</b>	<b>Action by</b>
		this true? Clerk said he had contacted Bloors and this is the case.	
	<b>15.2</b>	JL asked whether we were putting the plant troughs up again this year. The Clerk said yes and he was arranging for hanging baskets to be placed on the three lamp posts adjacent to the shops in Nursling Street as agreed last year.	<b>Clerk</b>
	<b>15.3</b>	JL asked whether wild flowers are being planted at the junction of Balmoral Way and Romsey Road. PB will look into this.	<b>PB</b>
	<b>15.4</b>	AB asked if we could have a register of road hazards. All agreed. AB to set this up.	<b>AB</b>
	<b>15.5</b>	MH said he had noticed a very large tree house in the garden of a house in Rufus Close. This could be seen in Romsey Road. Does this have/require planning consent? The Clerk to investigate.	<b>Clerk</b>
	<b>15.6</b>	LW gave her approval to flowers seen at the Community Centre.	
	<b>15.7</b>	LW said she was concerned about the sale of food at Cobra Lodge. The Clerk said this was already being investigated by TVBC.	
	<b>15.8</b>	LW asked if the updated Finance Regs could be passed on to SW & BR to view. Clerk said this was in hand.	

**The meeting closed at 9.40pm**

**The next Full Meeting of the Council will be held on Tuesday 11<sup>th</sup> April 2017 at 7.30pm**

**Appendix 1****NURSLING & ROWNHAMS PARISH COUNCIL  
PAYMENTS AND RECEIPTS FOR PERIOD ENDING FEBRUARY 2017**

<b>DATE</b>	<b>CHQ NO</b>	<b>PAYE</b>	<b>EXPENSE</b>	<b>CR</b>	<b>DR</b>
06/02/17	103822	D. Simpkin	Quarterly clean Bus Shelters/BT Kiosks		£245.00
06/02/17	103823	Ordnance Survey Ltd	Village News Printing Invoice No: 92680894		£379.85
06/02/17	103824	TVBC	Quarterly Grounds Maintenance Oct16-Dec16		£2,973.91
06/02/17	BACS	HMRC	VAT Refund	£4,960.16	
07/02/17	BACS	HCC	Grant for Highway signage	£1,000.00	
14/02/17	103825	E. Buckell	Wages February 2017		£287.39
14/02/17	103826	W. Ashdown	Wages February 2017		£763.37
14/02/17	103827	TVBC	Contributions to Sign Study		£4,800.00
17/02/17	100265	H. Smith	Cheques for Village News March Edition	£828.70	
16/02/17	DD	BT	Telephone rental		£65.54
<b>TOTAL</b>				<b>£6,788.86</b>	<b>£9,515.06</b>

**NURSING AND ROWNHAMS PARISH COUNCIL**

**FINANCIAL YEAR 2016 / 2017**

Position as at 28th February 2017

**MONEY ON DEPOSIT WITH BANK OF IRELAND**

<u>Date</u>	<u>Interest Paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid out</u>	<u>Balance</u>	
01/04/2016			Balance carried forward		c/f £10,695.26	
06/04/2016	£0.87					£10,696.13
06/05/2016	£0.84					£10,696.97
06/06/2016	£0.93					£10,697.90
06/07/2016	£0.84					£10,698.74
06/08/2016	£0.90					£10,699.64
06/09/2016	£0.90					£10,700.54
06/10/2016	£0.87					£10,701.41
06/11/2016	£0.96					£10,702.37
06/12/2016	£0.82					£10,703.19
06/01/2017	£0.90					£10,704.09
06/02/2017						£10,704.09
06/03/2017						£10,704.09
<b>TOTALS</b>	<b>£8.83</b>	<b>£-</b>			<b>£-</b>	<b>£10,704.09</b> (a)

**MONEY ON DEPOSIT WITH SKIPTON BUILDING SOCIETY**

**BASE RATE REWARD**

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2016					£-
01/05/2016		£77,000.00			£77,000.00
31/03/2017					£77,000.00
	<b>£-</b>	<b>£77,000.00</b>		<b>£-</b>	
				<b>Deposit Balance</b>	<b>£77,000.00</b> (b)

**MONEY ON DEPOSIT WITH BARCLAYS BANK**

**BASE RATE REWARD**

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2016					£77,201.36
01/04/2016	£32.78				£77,234.14
03/05/2016	£33.86				£77,268.00
01/06/2016	£30.70				£77,298.70
03/07/2016	£31.77				£77,330.47
03/08/2016	£32.84				£77,363.31
03/09/2016	£32.85				£77,396.16
03/10/2016	£33.93				£77,430.09
03/11/2016	£30.76				£77,460.85
03/12/2016	£31.83				£77,492.68
03/01/2017	£17.52				£77,510.20
03/02/2017	£15.40				£77,525.60
03/03/2017					£77,525.60
	<b>£324.24</b>	<b>£-</b>		<b>£-</b>	
				<b>Deposit Balance</b>	<b>£77,525.60</b> (c)

**Available funds on deposit** **£165,229.69** (a) + (b) + (c)

**CURRENT ACCOUNT BALANCE AT BARCLAYS BANK**

*Note: Includes unpresented cheques.*

Brought Forward at 01.04.16		£55,025.68
Earmarked capital	£83,822.00	
	<b>Current Account Balance at today's date</b>	<b>£50,956.34</b>
<b>Total available funds (Deposit + Current) before commitments</b>		<b>£205,481.94</b>

**NURSLING AND ROWNHAMS PARISH COUNCIL**

**FINANCIAL STATEMENTS FOR THE**

**YEAR ENDED 31ST MARCH 2017**

**NURSLING AND ROWNHAMS PARISH COUNCIL**

**Balance Sheet as at 31st March 2017**

	2016/17	2015/16
	£	£
<b>LONG TERM ASSETS</b>		
<b>CURRENT ASSETS</b>		
Sundry Debtors		
VAT Recoverable	1,673	2,525
Bank of Ireland deposit account	10,704	10,695
Bank of Ireland Term deposit		
Skipton Deposit Account	77,000	
Barclays Base Rate Reward Deposit	77,526	77,201
Cash at Bank	<u>51,844</u>	<u>108,133</u>
<b>TOTAL ASSETS</b>	<u>218,746</u>	<u>198,555</u>
	218,746	198,555
<b>CURRENT LIABILITIES</b>		
Creditors: Outstanding invoices		
Audit Fee	<u>800</u>	<u>800</u>
	800	800
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	217,946	197,755
<b>REPRESENTED BY:</b>		
<b>General Fund (Note 8)</b>	<u><u>£217,946</u></u>	<u><u>£197,755</u></u>

Signed \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Responsible Financial Officer

Date \_\_\_\_\_

\_\_\_\_\_



**NURSLING AND ROWNHAMS PARISH COUNCIL****Income and Expenditure Account for the year ended 31st March 2017****Position as at 28th February 2017**

	2016/17 £	2015/16 £
<b><u>Income</u></b>		
Precept	55,000	55,000
Interest received	333	446
Village news adverts	4,363	4,770
Grants received	3,780	1,328
May Fair	1,765	0
Other income	824	2,494
<b>Total Income</b>	<b><u>66,064</u></b>	<b><u>64,038</u></b>
<b><u>Expenditure</u></b>		
<b>Community Support</b>		
Community services & facilities (Allotments, PCSO, VN printing, maintenance contracts)	22,614	28,972
S137 Payments (Note 9)		<u>788</u>
	22,614	29,760
<b>Administration</b>		
Staff costs incl NI/pension contributions	15,212	15,996
Administration (gates, play equip, lights, bus shelters)	4,226	11,880
Legal, professional and audit fees	4,569	2,667
Subscriptions	<u>1,241</u>	<u>1,153</u>
	25,247	31,695
<b>Total Expenditure</b>	<b><u>47,861</u></b>	<b><u>61,455</u></b>
<b>Surplus/Deficit for the year</b>	<b><u>£18,203</u></b>	<b><u>£2,583</u></b>
<b><u>General Fund</u></b>		
	£	£
Opening Balance	195,972	195,172
Add - Income	66,064	64,038
Less - Expenditure	<u>-47,861</u>	<u>-61,455</u>
Closing Balance (Note 8)	<b><u>£214,175</u></b>	<b><u>£197,755</u></b>

**NURSLING AND ROWNHAMS PARISH COUNCIL**  
**Supporting statement to the Accounts**  
**for the year ended 31st March 2017**

**Note 1 - Assets**

The following fixed assets were held at 31st March 2017

		<b><u>Original Cost</u></b>
<b><u>Land:</u></b>		
	St Boniface park	1
	Nursling recreation ground	1
	Balmoral way amenity area	1
	Rownhams Triangle/Bund	1
	Horns Drove Woodland	1
		<u>5</u>
<b><u>Buildings:</u></b>		
	Steel Storage Container	715
	Sports Store	18327
		<u>19042</u>
<b><u>Maintenance &amp; General Equipment</u></b>		
	Small Hand Tools (Various)	150
	Plastic Folding Chairs x 40	370
	Hi Viz Marshall Vests x 20	64
	Ground fencing Pins x 120	172
	Orange Barrier Security Fencing Rolls 50m x 1m	88
	First Aid Kits x 2	50
	Defibrillator +Cabinet x 2	4068
		<u>4962</u>
<b><u>Office Equipment:</u></b>		
	PC, Laptop & Screen	615
	Telephone - cordless answerphone	20
	HP Officejet Pro 6830 printer/copier/fax	129
	March 2014 – 2 filing cabinets	201
	Stationery, Folder, Files & Miscellaneous	74
		<u>£1,039</u>
<b><u>Other Assets:</u></b>		
	Play equipment (Balmoral Way)	11,825
	Goal posts x 2 sets Nursling Recreation Ground	3,970
	2 no. junior Goal Posts St Boniface Park	1,128
	Skate Park (Nursling Recreation Ground)	70,000
		<u>86,923</u>
	Bus shelters	31,190
	Leisure seats x 3	2,466
	Notice boards x 2	782
	Toothill Brazier	1,447
	Street lights at Greenhill x 5	4,010
	CCTV at Village Hall	6,066
	Defibrillators	3,390
	BT Telephone Kiosks x 2	1728
		<u>£51,079</u>
		<u>£163,050</u>

**Note 2 - Borrowings**

None

**Note 3 - Tenancies**

Allotments	775
Nursling & Rownhams Social Club	15

**Note 4 - Leases**

Test Valley Borough Council	The Glebe	£10.00 per annum till 2087	
Longdown Management Ltd	Allotments	£525.00 per annum till 2017	
Broadlands Estate/Cranbury Farm Park	Land at Nightingale Woods		1

**Note 5 - Agency Work**

None

**Note 6 - Advertising**

Village News net cost	-£368
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**Note 7 - Debtors**

VAT Recoverable

1,673£1,673**Note 8 - General Fund**

At 31st March 2016, the balance on General Fund included the following items of expenditure that had been authorised by the Parish Council but not yet incurred:

Rownhams Triangle earmarked reserve	83,822
Reserves not allocated at 31st March 2016	<u>130,353</u>
General Fund at 31st March 2016	<u><u>£214,175</u></u>