

Clerk: Mr Bill Ashdown  
Email: clerk@nandr.org.uk



**NURSLING &  
ROWNHAMS  
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the full Meeting of the Council held on  
Tuesday 11<sup>th</sup> April 2017 at 7.30pm in Nursling &  
Rownhams Village Hall, Nursling Street**

**Council Members Present:**

Cllr P Bundy, Chairman (PB) Cllr S Williams (SW) Vice- Chairman	Cllr J Rendell (JR) Cllr A Bulpit (AB) Cllr J Lines (JL) Cllr M Harding (MH)	Cllr N Anderdon (NA) Cllr J Hall (JH) Cllr D Spooner (DS) Cllr B Richards
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**In Attendance:** Clerk Bill Ashdown

**Members of the Public:** None

No.	No.	ITEM	Action by
1.		<b>Apologies.</b> Cllr Wheeler, Cllr Perry, Caroline Nokes MP, Cllr Finlay,	
2.		<b>Declarations of Interests.</b> None	
3.		<b>To Receive and Approve the Minutes of the Full Meeting of the Council held on 7<sup>th</sup> March 2017.</b> Cllr Anderdon said that in Item 5.8 Lee Lane should be replaced with Mill Lane. This was agreed to be replaced. Minutes were Proposed by NA, seconded by MH. All agreed that the minutes of the Full Meeting held on Tuesday 7 <sup>th</sup> March 2017 were correct.	
4.		<b>Adjournment for 10 Minute Public Question Time.</b>	
	4.1	None	
5.		<b>To Dispose of Business Remaining From The Previous Meeting/ Chairman's Report.</b>	

No.	No.	ITEM	Action by
	5.1	Meeting with the Co-op. A further meeting to be arranged.	Continues
	5.2	Jubilee Plinth. Now complete.	Complete
	5.3	Play Equipment. NA said talks are continuing. It is hoped that Louise Trayling's appearance at the May Fair will provide more ideas about what equipment should be purchased. A further 70k may become available from S106 payments in 2017/18.	Continues
	5.4	Telephone Box. No further news from Bloors but the PC will ask at the forthcoming PC/Bloors Open Meeting.	Continues
	5.5	Community Centre. Nothing further from the solicitors.	Continues
	5.6	Fence extension at Bossington Close. Awaiting action by the TVBC enforcement officer.	Continues
	5.7	Trees from Conservation Volunteers. Although trees no longer available from Conservation Volunteers, trees will be purchased and planted along Rownhams Lane.	Continues
	5.8	Trees between Church Lane and Mill Lane area. Land area to be re-seeded.	Complete
	5.9	Website. The Clerk has reviewed the website and it has been decided to move it onto the WordPress platform for ease of updating.	Continues
	5.10	Letter to TVBC. The Clerk has written to TVBC to protest about the removal of the oak tree at 41 Nutshalling Avenue and works within Tanglewood Lake. Karen Dunne (Head of TVBC Legal Team) replied saying she will investigate this matter.	Continues
	5.11	Graffiti at Skate Park. Clerk had contacted the Grounds Maintenance Team who have removed Graffiti. Clerk contacted Hags who said that anything placed on the Skate Park surfaced would be worn away.	Complete
	5.12	Clerk contacted Choice Plants who said it would cost £65 per lamp post to provide hanging baskets in Nursling Street. It was decided to continue with this.	Complete
	5.13	Planting at junction of Balmoral Way/Romsey Road. PB said that planting wild flowers along Romsey Road would not be a good idea whilst work continues on the replacement bridge. He will talk to Brett Hill (TVBC) about seeding the Roundabout.	PB continues
	5.14	Road Hazard Register. AB said there was nothing to report.	Continues
	5.15	Tree house in Rufus Close. Clerk had contacted TVBC and they are considering whether it needed planning permission and whether any TPO trees have been illegally pruned.	Continues
6.		<b>Approval of Payments for Periods Ending 31/03/2017 and Finance.</b>	
	6.1	A schedule of payments and financial reports shown in appendices 1 – 3 for the month ending March 2017. The Clerk	

No.	No.	ITEM	Action by
		stated that the Internal Audit was made on Friday 7 <sup>th</sup> April and all was in order. The Clerk presented the Financial Statement for the end of 2017. DS asked why the cost of Assets has not reduced. The Clerk said that in Local Government the purchase cost of an asset remains and does not reduce unless it is either removed or replaced. The reports were proposed by DS, seconded by JR, these were formerly approved. All Members agreed.	
<b>7.0</b>		<b>Police Report</b>	
	<b>7.1</b>	No police presence or report received.	
<b>8.0</b>		<b>TVBC and County Councillors Reports</b>	
	<b>8.1</b>	<b>HCC Report.</b> No HCC report received.	
	<b>8.2</b>	<b>Borough Councillors Report.</b> Philip North was now the new leader of Test Valley Borough Council. Police had organised a Meeting in Committee Room in the Village Hall to discuss crime matters within the Village. Unfortunately, more residents turned up than was thought and so they were asked to attend the Parish Assembly on April 26 <sup>th</sup> . NA asked for more help with the forthcoming May Fair.	
<b>9.</b>		<b>Review the following documents prior to AGM: Finance Regulations, Standing Orders, Financial Risk Assessment, Complaints procedures</b>	
	<b>9.1</b>	SW highlighted changes required in the Standing Orders document (Para 2). It was decided to meet quarterly to review documents and finances. A sub-committee to be agreed.	
<b>10.</b>		<b>Toothill Beacon</b>	
	<b>10.1</b>	Now that winter is over we will be looking to replace the Beacon basket as soon as the ground is dry and can support weight of scaffolding.	<b>Continues</b>
<b>11.</b>		<b>Schedule of Planning &amp; TPO Applications for Discussion 10<sup>th</sup> March 2017</b>	
	<b>11.1</b>	<b>17/00421/FULLS</b> 40 Cranmer Drive, Nursling – 2 Storey extension and conversion of garage (bricking up opening and insertion of window). <b>No Objection but comment on casting of shadows</b>	
	<b>11.2</b>	<b>17/00406/FULLS</b> 16 Emmett Close, Rownhams – Single storey front extension with associated ramp access. <b>No Objection as long as parking standards are in order.</b>	
	<b>11.3</b>	<b>17/00381/FULLS</b> 3 Rufus Close, Rownhams – Conversion of garage to study and single storey extension to provide kitchen/dining room	

No.	No.	ITEM	Action by
		plus erection of single detached garage. <b>Objection to garage due to size, location and out of character within the area.</b>	
	11.4	17/00431/TPOS The Oaks, Rownhams Lane, Rownhams – Fell 1 Oak <b>No Objection</b>	
	11.5	17/00446/TPOS The Oaks, Rownhams Lane, Rownhams – T1 Oak cut back 1 lower limb by 2m, reduction of dead limb. <b>No Objection</b>	
	11.6	17/00516/TPOS 15 Broadbent Close & Rownhams House, Rownhams – T1 Oak fell, T2 Oak crown lift limbs 3-4m, T3 Elm remove 2-3 limbs that are growing through hedge. <b>Objection. The owners of the tree did not know of application and could not see the reason for felling the Oak. Any further raising of crown at T2 would affect the shape and health but would allow reduction of T3 branches by 2m.</b>	
	11.7	17/00417/FULLS Eight Acres, Upton Lane, Nursling – Extension to existing barn to provide additional carriage store/restoration area. Construction of new stable/hay barn (retrospective). <b>Objection. Yet again another retrospective application. See no reason for extension when there is ample room at owner's cottage. Larger than previous Application and out of character with the area.</b>	
	11.8	16/01470/VARS Gray Thatch, The Green, Rownhams – variation of conditions (approved plans 15/02527/FULLS) enable dormer windows to bathroom extension. <b>No Objection</b>	
	11.9	17/00466/FULLS Land at Redbridge Lane (Fen Meadow), Nursling – 2 storey block of 4 x 1 bedroom apartments with associated parking/cycle store and refuse facilities. <b>No Objection</b>	
	11.10	17/00584/FULLS Land North of SHB Hire Ltd, Mill Lane, Nursling – Erection of a flexible generation Unit with woodland restoration. <b>Objection. Insufficient information regarding input and output piping.</b>	
	11.11	17/00659/FULLS 93 Nutshalling Avenue, Rownhams – Horse Chestnut remove lowest 3 branches, crown raise & remove limb overhanging rear fence. <b>No Comment.</b>	
12.		<b>Correspondence for Discussion for Action 10/03/2017.</b>	
	12.1	Letter from Ordnance Survey informing of increase of 10% to printing costs for the Village News	<b>Noted</b>
13.		<b>Members Questions</b>	
	13.1	SW asked about the planning refusal at 1 Fairlawn Close. No further news.	<b>Continues</b>
	13.2	BR asked about the Roadchef barriers. No further news regarding closure.	<b>Continues</b>
	13.3	JH asked about inconsiderate parking along Balmoral Way. A Highways Officer is looking into this. If names/addresses can be found	<b>Continues</b>

No.	No.	ITEM	Action by
		then letters will be sent.	
	<b>13.4</b>	JL asked about the hedges disappearing alongside the development at Redbridge Lane. The houses are being built very near to the road and so the hedges are being removed. This will be discussed when the Parish Council meet Bloors.	<b>Continues</b>
	<b>13.5</b>	JL said there were on-going problems with vehicles being parked near to development at Bargain Farm. A number of them are the construction workers. There has been no comments by residents.	<b>Noted</b>

**The meeting closed at 8.55pm**

**The next Full Meeting of the Council will be held on Tuesday 9<sup>th</sup> May 2017 at 7.30pm**

**Appendix 1****NURSLING & ROWNHAMS PARISH COUNCIL  
PAYMENTS & RECEIPTS FOR PERIOD ENDING 31ST MARCH 2017**

<b>DATE</b>	<b>CHQ NO</b>	<b>PAYEE</b>	<b>EXPENSE</b>	<b>CR</b>	<b>DR</b>
20/02/17	BACS	TVBC	Grant towards Highway signage	£4,000.00	
02/03/17	103828	TVBC	Rental of St Johns Glebe		£10.00
02/03/17	103829	Ordnance Survey Ltd	Village News Printing Invoice No: 92717258		£379.85
02/03/17	103830	Mrs H. E. Smith	Village News Printing Invoice No: 185		£80.00
13/03/17	BACS	TVBC	Credit for incorrect payment (sign study)	£4,800.00	
13/03/17	103831	E.Buckell	Wages March 2017		£287.59
13/03/17	103832	W. Ashdown	Wages March 2017		£763.17
13/03/17	103833	L. Mallen	Invoice 14 Payroll Services Jan-Mar 2017		£75.00
13/03/17	100266	Various	Cheques for May Fair 2017	£100.00	
13/03/17	103834	Communicorp (Clerks & Council Direct)	Annual Subscription Renewal		£12.00
13/03/17	103835	Woodland Trust	Annual Subscription Renewal		£33.00
23/03/17	100267	H. Smith	Cheques for Village News April Edition	£335.40	
23/03/17	100268	Cash	Allotment Fees	£25.00	
23/03/17	103836	TVBC	Management Cost for SLR Apr17-Mar18		£287.67
23/03/17	103837	Nursling & Rownhams PCC	Grant request		£250.00
23/03/17	103838	Mrs H.E.Smith	Village News printing Invoice No: 186		£80.00
28/03/17	DD	BT	Telephone Rental		£76.63
<b>TOTAL</b>				<b>£9,260.40</b>	<b>£2,334.91</b>

**NURSING AND ROWNHAMS PARISH COUNCIL**

**FINANCIAL YEAR 2016 / 2017**

Position as at 31st March 2017

**MONEY ON DEPOSIT WITH BANK OF IRELAND**

<u>Date</u>	<u>Interest Paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid out</u>	<u>Balance</u>
01/04/2016			Balance carried forward		c/f £10,695.26
06/04/2016	£0.87				£10,696.13
06/05/2016	£0.84				£10,696.97
06/06/2016	£0.93				£10,697.90
06/07/2016	£0.84				£10,698.74
06/08/2016	£0.90				£10,699.64
06/09/2016	£0.90				£10,700.54
06/10/2016	£0.87				£10,701.41
06/11/2016	£0.96				£10,702.37
06/12/2016	£0.82				£10,703.19
06/01/2017	£0.90				£10,704.09
06/02/2017	£0.93				£10,705.02
06/03/2017	£0.82				£10,705.84
					<b>£10,705.84</b> (a)
<b>TOTALS</b>	<b>£10.58</b>	<b>£-</b>		<b>£-</b>	

**MONEY ON DEPOSIT WITH SKIPTON BUILDING SOCIETY**

**BASE RATE REWARD**

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2016					£-
01/05/2016		£77,000.00			£77,000.00
31/03/2017					£77,000.00
	<b>£-</b>	<b>£77,000.00</b>		<b>£-</b>	
				<b>Deposit Balance</b>	<b>£77,000.00</b> (b)

**MONEY ON DEPOSIT WITH BARCLAYS BANK**

**BASE RATE REWARD**

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2016					£77,201.36
01/04/2016	£32.78				£77,234.14
03/05/2016	£33.86				£77,268.00
01/06/2016	£30.70				£77,298.70
03/07/2016	£31.77				£77,330.47
03/08/2016	£32.84				£77,363.31
03/09/2016	£32.85				£77,396.16
03/10/2016	£33.93				£77,430.09
03/11/2016	£30.76				£77,460.85
03/12/2016	£31.83				£77,492.68
03/01/2017	£17.52				£77,510.20
03/02/2017	£15.40				£77,525.60
03/03/2017	£14.87				£77,540.47
	<b>£339.11</b>	<b>£-</b>		<b>£-</b>	
				<b>Deposit Balance</b>	<b>£77,540.47</b> (c)

**Available funds on deposit** **£165,246.31** (a) + (b) + (c)

**CURRENT ACCOUNT BALANCE AT BARCLAYS BANK**

*Note: Includes un-presented cheques.*

Brought Forward at 01.04.16		£55,025.68
Earmarked capital	£83,822.00	
		<b>Current Account Balance at today's date</b> <b>£57,881.83</b>
<b>Total available funds (Deposit + Current) before commitments</b>		<b>£223,128.14</b>

**NURSLING AND ROWNHAMS PARISH COUNCIL**

**FINANCIAL STATEMENTS FOR THE**

**YEAR ENDED 31ST MARCH 2017**

**NURSLING AND ROWNHAMS PARISH COUNCIL**

**Balance Sheet as at 31st March 2017**

	2016/17	2015/16
	£	£
<b>LONG TERM ASSETS</b>		
<b>CURRENT ASSETS</b>		
Sundry Debtors		
VAT Recoverable	949	2,525
Bank of Ireland deposit account	10,706	10,695
Bank of Ireland Term deposit		
Skipton Deposit Account	77,000	
Barclays Base Rate Reward Deposit	77,540	77,201
Cash at Bank	58,770	108,133
	<u>224,965</u>	<u>198,555</u>
<b>TOTAL ASSETS</b>	<b>224,965</b>	<b>198,555</b>
<b>CURRENT LIABILITIES</b>		
Creditors: Outstanding invoices		
Audit Fee	800	800
	<u>800</u>	<u>800</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>224,165</b>	<b>197,755</b>
<b>REPRESENTED BY:</b>		
<b>General Fund (Note 8)</b>	<b><u><u>£224,165</u></u></b>	<b><u><u>£197,755</u></u></b>

Signed \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Responsible Financial Officer

Date \_\_\_\_\_

\_\_\_\_\_

**NURSLING AND ROWNHAMS PARISH COUNCIL****Income and Expenditure Account for the year ended 31st March 2017****Position as at 6th March 2017**

	2016/17 £	2015/16 £
<b><u>Income</u></b>		
Precept	55,000	55,000
Interest received	350	446
Village news adverts	4,698	4,770
Grants received	7,780	1,328
May Fair	1,865	0
Other income	5,649	2,494
<b>Total Income</b>	<b><u>75,341</u></b>	<b><u>64,038</u></b>
<b><u>Expenditure</u></b>		
<b>Community Support</b>		
Community services & facilities (Allotments, PCSO, VN printing, maintenance contracts)	24,178	28,972
S137 Payments (Note 9)	<u>250</u>	<u>788</u>
	24,428	29,760
<b>Administration</b>		
Staff costs incl NI/pension contributions	16,263	15,996
Administration (gates, play equip, lights, bus shelters)	4,375	11,880
Legal, professional and audit fees	4,569	2,667
Subscriptions	<u>1,286</u>	<u>1,153</u>
	26,492	31,695
<b>Total Expenditure</b>	<b><u>50,920</u></b>	<b><u>61,455</u></b>
<b>Surplus/Deficit for the year</b>	<b><u>£24,421</u></b>	<b><u>£2,583</u></b>
<b><u>General Fund</u></b>		
	£	£
Opening Balance	197,755	195,172
Add - Income	75,341	64,038
Less - Expenditure	<u>-50,920</u>	<u>-61,455</u>
Closing Balance (Note 8)	<b><u>£222,176</u></b>	<b><u>£197,755</u></b>

**NURSLING AND ROWNHAMS PARISH COUNCIL**  
**Supporting statement to the Accounts**  
**for the year ended 31st March 2017**

**Note 1 - Assets**

The following fixed assets were held at 31st March 2017

		<b><u>Original</u></b>
		<b><u>Cost</u></b>
<b><u>Land:</u></b>		
	St Boniface park	1
	Nursling recreation ground	1
	Balmoral way amenity area	1
	Rownhams Triangle/Bund	1
	Horns Drove Woodland	1
		<u>5</u>
		<u>5</u>
<b><u>Buildings:</u></b>	Steel Storage Container	715
	Sports Store	18327
		<u>19042</u>
		<u>19042</u>
<b><u>Maintenance &amp; General Equipment</u></b>		
	Small Hand Tools (Various)	150
	Plastic Folding Chairs x 40	370
	Hi Viz Marshall Vests x 20	64
	Ground fencing Pins x 120	172
	Orange Barrier Security Fencing Rolls 50m x 1m	88
	First Aid Kits x 2	50
	Defibrillator +Cabinet x 2	4068
		<u>4962</u>
		<u>4962</u>
<b><u>Office Equipment:</u></b>	PC, Laptop & Screen	615
	Telephone - cordless answerphone	20
	HP Officejet Pro 6830 printer/copier/fax	129
	March 2014 – 2 filing cabinets	201
	Stationery, Folder, Files & Miscellaneous	74
		<u>£1,039</u>
		<u>£1,039</u>
<b><u>Other Assets:</u></b>	Play equipment (Balmoral Way)	11,825
	Goal posts x 2 sets Nursling Recreation Ground	3,970
	2 no. junior Goal Posts St Boniface Park	1,128
	Skate Park (Nursling Recreation Ground)	70,000
		<u>86,923</u>
		<u>86,923</u>
	Bus shelters	31,190
	Leisure seats x 3	2,466
	Notice boards x 2	782
	Toothill Brazier	1,447
	Street lights at Greenhill x 5	4,010
	CCTV at Village Hall	6,066
	Defibrillators	3,390
	BT Telephone Kiosks x 2	1728
		<u>£51,079</u>
		<u>£51,079</u>
		<u>£163,050</u>
		<u>£163,050</u>

**Note 2 - Borrowings**

None

**Note 3 - Tenancies**

Allotments	775
Nursling & Rownhams Social Club	15

**Note 4 - Leases**

Test Valley Borough Council	The Glebe	£10.00 per annum till 2087	
Longdown Management Ltd	Allotments	£525.00 per annum till 2017	
Broadlands Estate/Cranbury Farm Park	Land at Nightingale Woods		1

**Note 5 - Agency Work**

None

**Note 6 - Advertising**

Village News net cost	-£226
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**Note 7 - Debtors**

VAT Recoverable 949

£949**Note 8 - General Fund**

At 31st March 2016, the balance on General Fund included the following items of expenditure that had been authorised by the Parish Council but not yet incurred:

Rownhams Triangle earmarked reserve	83,822
Reserves not allocated at 31st March 2016	<u>138,354</u>
General Fund at 31st March 2016	<u><u>£222,176</u></u>