

Clerk: Mr Bill Ashdown

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**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Annual General Meeting of the Council
held on Tuesday 9th May 2017 at 7.30pm in Nursling &
Rownhams Village Hall, Nursling Street**

Council Members Present:

Cllr P Bundy, Chairman (PB) Cllr S Williams (SW) Vice- Chairman	Cllr J Rendell (JR) Cllr L Wheeler(LW) Cllr J Lines (JL) Cllr M Harding (MH)	Cllr N Anderdon (NA) Cllr J Hall (JH) Cllr D Spooner (DS) Cllr B Richards (BR)
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In Attendance: Clerk Bill Ashdown

Members of the Public: None

No.	No.	ITEM	Action by
1.		Election of Chairman & Vice-Chairman	
	1.1	Cllr Williams chaired the Meeting. Nominations received for Chairman: Cllr Bundy Proposed Cllr Rendell Seconded Cllr Hall Resolved: There being no further nominations it was unanimously agreed and resolved that Cllr Bundy is duly elected to the office of Chairman of Nursling & Rownhams Parish Council for the ensuing year.	
	1.2	To receive Chairman's Declaration of Acceptance of Office. Cllr Bundy duly signed the Declaration of Acceptance of Office as Chairman of Nursling & Rownhams Parish Council for the ensuing year, witnessed and countersigned by the Clerk.	
	1.3	To Elect Vice-Chairman. Motion: Nominations received for Vice Chairman: Cllr Williams	

No.	No.	ITEM	Action by
		Proposed by Cllr Bundy Seconded by Cllr Rendell Resolved: There being no further nominations it was unanimously agreed and resolved that Cllr Williams is duly elected to the office of Vice-Chairman of Nursling & Rownhams Parish Council for the ensuing year.	
2.		Apologies. Cllr Bulpit, Cllr Perry, Caroline Nokes MP, Cllr Finlay	
3.		Declarations of Interests. None	
4.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 11th April 2017. Minutes were Proposed by NA, seconded by MH. All agreed that the minutes of the Full Meeting held on Tuesday 11 th April 2017 were correct.	
5.		Adjournment for 10 Minute Public Question Time.	
	5.1	None	
6.		To Appoint Representatives to:	Complete
	6.1	Hall Management Committee - SW, PB, JR, MH, JL	
	6.2	Test Valley Association of Parish Councils - BR, LW, NW, JL	
	6.3	BTCV - Sue Lambert and Pam Ward	
	6.4	Twinning Committee - BR	
	6.5	Rights of Way/Footpaths - AB	
	6.6	Tree Warden(s) - Sue Lambert and Pam Ward	
	6.7	Parish/District Transport Liaison - JH	
	6.8	Police Liaison - NA, PB	
	6.9	Annual May Fair Committee - NA, JL	
7.		Review of Adopted Standing Orders and Financial Regulations	
	7.1	SW stated that the Standing Orders and Financial Regulations documents and been reviewed and updated. He, therefore, proposed they be adopted by the Parish Council. Proposed BR, seconded LW. All Members present agreed.	Complete
8.		Review of Arrangements with other Local Authorities.	
	8.1	The TVBC Grounds Maintenance contract had been increased by 1% to £10,620.70. It does include the emptying of Dog Bins and was thought to be good value. All Members agreed to accept the revised contract.	Complete

No.	No.	ITEM	Action by
9.		Review of work with other Local Bodies and arrangements for reporting back.	
	9.1	NA was previously involved with PACT (Police and Communities Together) but this was not currently active.	Complete
10.		Review of Asset Register, including land, buildings and office equipment.	
	10.1	SW said there was no change to the current Asset Register.	Complete
11.		Review and Confirmation of Insurance Cover of all Insured Risks.	
	11.1	SW said that our current insurance with Came & Company adequately covered our risks.	Complete
12.		To Review the Councils/Employees Membership to Other Bodies:	
	12.1	It was agreed by all Members to continue with Membership with the following bodies: a) Woodlands Trust b) CPRE c) HALC (but not NALC) d) Purchase of Local Council Update e) Local Council Advisory Service f) Hampshire Playing Field Association	Complete
13.		Review the Council's Complaints Procedure.	
	13.1	SW said there was no change to the adopted Complaints Procedure.	Complete
14.		Establish the Council's policy for dealing with the press/media	
	14.1	SW said there was no change to the current policy.	Complete
15.		Set the dates/times/place for ordinary meetings for the year ahead.	
	15.1	Calendar Dates for PC Meetings 2017 are Tuesday 13 th June, Tuesday 11 th July, Tuesday 12 th September, Tuesday 3 rd October, and Tuesday 14 th November. There will be no Meetings in August and December. The Dates of Meetings for 2018 will be presented by the Clerk at the November Meeting.	
16.		Review the Council's Grant Awarding Policy & Procedure	
	16.1	SW said there was no change to the current Policy & Procedures.	Complete
17.		Review Grant Applications Received	
	17.	The PC agreed to provide the following grants, if requested: The PCC re Youth Drop-In (weekly accommodation fee) up to £1000.00. Nursling & Rownhams PCC up to £250.00.	Complete

No.	No.	ITEM	Action by
18.		To Dispose of Business Remaining From The Previous Meeting/ Chairman's Report.	
	18.1	Meeting with the Co-op. PB is trying to arrange a meeting with the Area Manager.	Continues
	18.2	Play Equipment. NA said talks are continuing. It is hoped that Louise Trayling's appearance at the May Fair will provide more ideas about what equipment should be purchased. A further 70k may become available from S106 payments in 2017/18.	Continues
	18.3	Telephone Box. No further news from Bloors but the PC will ask at the forthcoming PC/Bloors Open Meeting on the 22 nd May.	Continues
	18.4	Community Centre. Nothing further from the solicitors.	Continues
	18.5	Fence extension at Bossington Close. Awaiting action by the TVBC enforcement officer.	Continues
	18.6	Trees from Conservation Volunteers. Trees to be purchased later in the year when correct time to plant.	Complete
	18.7	Trees between Church Lane and Mill Lane area. Land area to be re-seeded.	Complete
	18.8	Website. The Clerk is looking at the website with Mike Maltby. It was agreed that should the website not be available by the PC Meeting in July then a new website be sort.	Continues
	18.9	Letter to TVBC regarding removal of the oak tree at 41 Nutshalling Avenue and works within Tanglewood Lake. Still awaiting reply from Karen Dunn (Head of TVBC Legal Team).	Continues
	18.10	Planting at junction of Balmoral Way/Romsey Road. PB said that the planting of wild flowers at the roundabout will not go ahead due to works with the bridge across M27 and possible removal of roundabout.	Complete
	18.11	Road Hazard Register. AB was not present to report.	Continues
	18.12	Tree house in Rufus Close. Clerk has not received a reply from TVBC.	Continues
19.		Approval of Payments for Periods Ending 30/04/2017 and Finance.	
	19.1	A schedule of payments and financial reports shown in appendices 1 – 3 for the month ending April 2017. The reports were proposed by JH, seconded by DS, these were formerly approved. All Members agreed.	
20.		Approval Of Audited Accounts FY 2016/17	
	20.1	The Audited Accounts were distributed and discussed. Proposed by DS, Seconded by JH. All Members agreed the Accounts.	Complete
21.		Approve Annual Governance Statement.	
	21.1	PB read out Governance statements for approval. Proposed by SW, Seconded by BR. All Members agreed.	Complete

No.	No.	ITEM	Action by
22.		Confirmation of Declaration of Interests.	
	22.1	A request has been received from TVBC to enquire whether there has been any changes to the Members of the Parish Councils pecuniary interests. All Members present said there were no changes.	Complete
23.		Approve cost of £60 for Clerk to attend HALC Code of Conduct Conference on 14th June	
	23.1	Proposed by JR Seconded by BR	Complete
24.		Police Report and Community Safety.	
	24.1	<p>There were no police present but a report was supplied and read by PB.</p> <p>There have been 87 reported incidents over the last 30 days.</p> <p>ASB - 1 x report of speeding in Rownhams Lane and 8 x reports of nuisance in varying locations (not related)</p> <p>Assaults -2 x reports at M27 Motorway Services</p> <p>Dwelling burglary – 1 report of jewellery stolen, investigating 3 possible offenders.</p> <p>Non dwelling burglary - 6 x reports of which 2 where no entry gained, 1 where bike stolen but found, 1 where suspect has been arrested and 2 reports of bikes stolen</p> <p>Criminal damage – 3 x reports (not related)</p> <p>Suspicious persons – 12 reports across the Parish but not linked.</p> <p>Suspicious Vehicles – 2 x report but no link to crimes.</p> <p>Motor vehicles – 2 x reports of attempted thefts but vehicles found to have been left unlocked. 1 x report of items removed from another vehicle and 1 x vehicle seized for no insurance.</p> <p>Thefts – 12 x reports 3 from B & Q (2 offenders dealt with), 2 from BT, varying others not related.</p>	
25.		TVBC and County Councillors Report	
	25.1	<p>NA announced that the following TVBC Councillors were elected</p> <p>TVBC Leader – Philip North</p> <p>TVBC Deputy Leader – Nick Adams-King</p> <p>TVBC Mayor – Carl Borg-Neal</p>	
26.		Schedule of Planning & TPO Applications for Discussion 8th May 2017	
	26.1	17/00765/FULLS 1 Cranmer Drive, Nursling – Single storey extension. No Objection.	
	26.2	17/00519/FULLS 56 Testlands Avenue, Nursling – Replacement porch with widened site entrance and on-site turning. No Objection.	

No.	No.	ITEM	Action by
	26.3	17/00836/FULLS Calista, Rownhams Lane, Rownhams – Car port & Store. Objection. Over development and out of character with the area.	
	26.4	17/00498/FULLS 1A Coronation Cottages, Routs Way, Rownhams – Removal of garage door on west elevation, brick up opening and install UPVC double doors. No Objection.	
	26.5	17/00776/CLPS Upper Lodge, 34 Horns Drove, Rownhams – Replacement conservatory with a single storey extension. No Objection.	
	26.6	17/00951/TPOS Swan Nest, 14 Fernyhurst Avenue, Rownhams – T1 Oak, remove 1 low limb over neighbours greenhouse, reduce over garden by 3m, raise to highway specification, remove major deadwood. No Objection.	
	26.7	17/00182/FULLS 24 Rownhams Close, Rownhams – Amendments to original plan. Objection. No change to original plans previously objected.	
	26.8	17/00703/FULLS 2 Triangle Gardens, Redbridge Lane, Nursling – Retention of pergola erected in garden. Objection. Height and size.	
	26.9	17/00981/TPOS 22 Mossleigh Avenue, Rownhams – Beech T1, T3, T4, T5 Fell. Beech T7 Reduce East canopy by up to 2m. Oak T8 reduce eastern canopy by up to 2m. Objection. To felling of T3, T4, T5 but agree T1, T7, T8	
	26.10	17/00999/TPOS Warrawee, 22 Hurricane Drive, Rownhams – T1 Oak reduce by 1-2m, T2 Oak reduce 3 branches by 3m, T3 Oak reduce lower canopy by 1-2m. No Objection.	
	26.11	17/01036/OBLS Bargain Farm, Frogmore Lane, Nursling – Modification of planning obligation on 14/00138/FULLS. No Objection.	
27.		Correspondence for Discussion for Action 08/05/2017.	
	27.1	TVAPTC – Annual Meeting, Thursday 18 th May 2017	Noted
28.		Members Questions	
	28.1	None	

The meeting closed at 9.18pm

The next Full Meeting of the Council will be held on Tuesday 13th June 2017 at 7.30pm

Appendix 1

**NURSLING & ROWNHAMS PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR PERIOD ENDING 30TH APRIL 2017**

DATE	CHQ NO	PAYEE	EXPENSE	CR	DR
03/04/17	103839	Ordnance Survey	Village News printing invoice no: 92758840		£379.85
03/04/17	103840	TVBC	Grounds Maintenance Jan17 - Mar17		£765.42
06/04/17	103841	HMRC	PAYE & NIC payments Jan17-Mar17		£903.37
10/04/17	BACS	TVBC	Precept	£28,000.00	
11/04/17	103842	David Simpkin	Repair gates at St Boniface Park		£250.00
11/04/17	103843	21st Romsey Scouts Group	Youth Drop-in Sept 16 - Mar 17		£475.00
11/04/17	103844	W. Ashdown	Wages April 2017		£824.49
11/04/17	103845	E. Buckell	Wages April 2017		£287.59
12/04/17	100269	Various	Cheques for May Fair 2017	£210.00	
20/04/17	103846	H. C. C.	Street Lighting Charge 01/10/16-31/03/17		£135.43
20/04/17	103847	Barker-Mill Trusts Account	Allotment Water Charge 16/08/16-03/11/16		£258.26
21/04/17	103848	Do The Numbers Ltd	Internal Audit Inv NO: 12/511		£320.00
21/04/17	103849	Mrs H. E. Smith	Village News Printing Invoice No: 187		£80.00
24/04/17	100270	Various	Village News Adverts for May + SSE pole consent	£580.73	
25/04/17	DD	BT	Monthly Telephone Bill		£62.26
TOTAL				£28,790.73	£4,741.67

NURSLING AND ROWNHAMS PARISH COUNCIL

FINANCIAL YEAR 2017 / 2018

Position as at 30th April 2017

MONEY ON DEPOSIT WITH BANK OF IRELAND

<u>Date</u>	<u>Interest Paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid out</u>	<u>Balance</u>
01/04/2017			Balance carried forward		c/f £10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
					£10,705.84
TOTALS	£-	£-		£-	£10,705.84 (a)

MONEY ON DEPOSIT WITH SKIPTON BUILDING SOCIETY

BASE RATE REWARD

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2017					£77,000.00
					£77,000.00
					£77,000.00
	£-	£-		£-	
				£-	
					£77,000.00 (b)

Deposit Balance

MONEY ON DEPOSIT WITH BARCLAYS BANK

BASE RATE REWARD

<u>Date</u>	<u>Interest paid</u>	<u>Paid In</u>	<u>Notes</u>	<u>Paid Out</u>	<u>Balance</u>
01/04/2017					£77,540.47
03/04/2017	£17.53				£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
					£77,558.00
	£17.53	£-		£-	
					£77,558.00 (c)

Deposit Balance

Available funds on deposit £165,263.84 (a) + (b) + (c)

CURRENT ACCOUNT BALANCE AT BARCLAYS BANK

Note: Includes un-presented cheques.

	Brought Forward at 01.04.17	£57,881.83
Earmarked capital	£83,822.00	£81,930.89
	Current Account Balance at today's date	
	Total available funds (Deposit + Current) before commitments	£247,194.73

NURSLING AND ROWNHAMS PARISH COUNCIL**Income and Expenditure Account for the year ended 31st March 2018**
Position as at 30th April 2017

	2017/18 £	2016/17 £
<u>Income</u>		
Precept	28,000	55,000
Interest received	18	350
Village news adverts	559	4,698
Grants received	0	7,780
May Fair	210	1,865
Other income	21	4,848
Total Income	<u>28,808</u>	<u>74,541</u>
<u>Expenditure</u>		
Community Support		
Community services & S137 Payments (Note 9)	1,293	24,178
	<u>475</u>	<u>250</u>
	1,768	24,428
Administration		
Staff costs incl NI/pension cont	2,015	16,263
Administration (gates, play	363	3,273
Legal, professional and audit fe	320	4,569
Subscriptions	<u>0</u>	<u>1,286</u>
	2,698	25,390
Total Expenditure	<u>4,466</u>	<u>49,818</u>
Surplus/Deficit for the year	<u>£24,342</u>	<u>£24,723</u>
<u>General Fund</u>		
	£	£
Opening Balance	222,478	197,755
Add - Income	28,808	74,541
Less - Expenditure	-4,466	-49,818
Closing Balance (Note 8)	<u>£246,820</u>	<u>£222,478</u>