

Clerk: Mr Bill Ashdown

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**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the full Meeting of the Council held on
Wednesday 20th May 2015 at 7.30pm in Nursling &
Rownhams Village Hall, Nursling Street**

Council Members Present:

Cllr P Bundy Chairman Cllr S Williams Vice- Chairman	Cllr D Spooner Cllr J Rendell Cllr M Harding Cllr A Bulpit Cllr N Anderdon	Cllr B Richards Cllr J Lines Cllr L Wheeler Cllr J Hall
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In Attendance:

The Clerk: Bill Ashdown, 1 member of the public (Mr D Smith)

No.	No.	ITEM	Action by
1.	1.1	Election of Chairman Motion: Cllr Rendell chaired the meeting. Nominations received for Chairman: Cllr Bundy. Proposed by Cllr Bulpit Seconded by Cllr Harding Resolved: There being no further nominations it was unanimously agreed and resolved that Cllr Bundy is duly elected to the office of Chairman of Nursling & Rownhams Parish Council for the ensuing year. Cllr Bundy took the Chair.	

No.	No.	ITEM	Action by
	1.2	To Receive Chairman's Declaration of Acceptance of Office Cllr Bundy duly signed the Declaration of Acceptance of Office as Chairman of Nursling & Rownhams Parish Council for the ensuing year, witnessed and countersigned by the Clerk.	
	1.3	To Elect Vice-Chairman. Cllr Anderdon announced he was standing down. The Chairman thanked Cllr Anderdon for all his hard work over the last few years. Motion: Nominations received for Vice Chairman: Cllr Williams. Proposed by Cllr Bundy Seconded by Cllr Rendell Resolved: There being no further nominations it was unanimously agreed and resolved that Cllr Williams is duly elected to the office of Vice Chairman of Nursling & Rownhams Parish Council for the ensuing year.	
2.		Apologies. Cllr Finlay, Cllr Perry, Caroline Nokes.	
3.		Declarations of Interests.	
	3.1	Cllr Lines declared an interest in Item 10.1 Planning Application for Cleeve Cottage.	
4.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 5th May 2015. The minutes of the Full Meeting held on Tuesday 5 th May 2015 were formally approved. Proposed by Cllr Anderdon, seconded by Cllr Richards and signed off by the Chairman. All Members present agreed.	
5.		Adjournment for 10 Minute Public Question Time.	
	5.1	None.	
6.		To Appoint Representatives to:	
	6.1	Hall Management Committee: Cllrs Bundy, Williams, Rendell, Richards, Lines	
	6.2	Test Valley Association of Parish Councils: Cllr Anderdon	
	6.3	BTCV: Tree Wardens - Mrs P Ward and Mrs S. Lambert.	
	6.4	Twinning Committee: Cllr Richards	
	6.5	Rights of Way/Footpaths: Cllr Bulpit	

No.	No.	ITEM	Action by
	6.6	Tree Wardens: Mrs Pam Ward and Mrs Sue Lambert	
	6.7	Parish/District Transport Liaison: Cllr Hall	
	6.8	Police Liaison: Cllrs Bundy & Anderdon	
	6.9	Annual May Fair Committee: Cllr Lines	
7.		Review of adopted Standing Orders & Financial Regulations	
	7.1	New paper added on recording of Council meetings. No other amendments to the Standing Orders adopted 4 th January 2011 and Financial Regulations adopted 25 th March 2015 and were reviewed by Cllr Williams. It was proposed by Cllr Richards and seconded by Cllr Bulpit to accept the Standing Orders and Financial Regulations. All members agreed.	
8.		Review of arrangements with other Local Authorities	
	8.1	TVBC: Grounds Maintenance and Dog Waste Collection contracts were reviewed by the Clerk and there was no change from the previous year's quotation. Proposed by Cllr Bundy seconded by Cllr Rendell. All members agreed.	
9.		Review of work with other Local Bodies and arrangements for reporting back.	
	9.1	PACT(Police and Communities Together) Cllrs Anderdon, Lines & Wheeler to attend PACT meetings and report back to the Full Council.	
10.		Review of Asset Register, including land, buildings and office equipment.	
	10.1	Report from Cllr Williams, who said the only addition to the register was the recent acquisition of defibrillators which have been added to the asset register.	
11.		Review and Confirmation of Insurance Cover of all insured risks.	
	11.1	No changes made to insurer or policy, but this will be reviewed again prior to renewal in September.	
12.		To review the Councils/Employees Membership to other bodies:	
	12.	All memberships subscriptions listed within 12(a) to 12(f) of Agenda were agreed to continue by all members	
13.		Review the Councils Complaint Procedures.	
	13.1	Procedures were reviewed by Cllr Williams and there was no change to those adopted on 14 th February 2012. All members agreed to continue with current procedures.	
14.		Establish the Council's policy for dealing with the press/media	
	14.1	Cllr Bundy confirmed that all contacts with the press/media will continue to be made via the Clerk	

No.	No.	ITEM	Action by
15.		Set the dates/times/place for ordinary parish Council meetings for the year ahead.	
	15.1	Calendar dates for PC Meetings 2015 are Monday 6 th July, Tuesday 15 th September, Tuesday 6 th October and Tuesday 17 th November. There will be no Meetings in August and December. Calendar dates for 2016 will be supplied to all members by the Clerk. All Members present agreed.	
16.		Review the Council's Grant awarding Policy & Procedures adopted 3rd January 2012.	
	16.6	Cllr Williams reported that there was no change.	
17.		Review the Grant Applications received from: The PCC re Youth Drop In (weekly accommodation fee). Requested up to £1000 Nursling & Rownhams PCC up to £250 if requested	
	17.1	All Parish Council members agreed to continue with grants.	
18.		To Dispose of Business Remaining From The Previous Meeting/ Chairman's Report.	
	18.1	Nursling Street – PB to discuss proposals with shop owner's representatives.	PB Continues
	18.2	Post box in Bakers Drove. No further news.	Continues
	18.3	Parish Beacon. The Clerk has arranged to meet a member of BT who have agreed to help replace the Beacon for free.	Clerk Continues
	18.4	M27 Roadchef Barriers. Clerk has contacted the Roadchef for an update but as yet no reply.	Clerk Continues
	18.5	Building of Jubilee Plinth in Jubilee Park. Clerk has received an offer by Longdown Builders to erect plinth for free. Clerk to write to Barker-Mill to see if they would like to design the plinth.	Clerk Continues
	18.6	Defibrillators and Cabinets. Now positioned on Village Hall and Community Centre walls.	Complete
	18.7	Investment Funding. Paperwork problem resolved now able to complete information and return to Skipton BS	Clerk/PB Continues
	18.8	Right of Way 4. Clerk met Countryside Access warden on the 6 th May 2015. He has agreed to improve the Right of way with help from Volunteers	Clerk
	18.9	The problem of HGVs driving down Nursling Street was raised at the Parish Assembly. Changing the Post Code would help but that will take a long to come into effect. Clerk to write to Tesco.	Clerk

No.	No.	ITEM	Action by
	18.10	Parking on Adanac Park. Cllr Anderdon has spoken to Ray Alborough and a number of parking options are being looked at. PC need no further input at this stage.	Complete
	18.11	Troughs on Romsey Road railings. Clerk has contacted supplier and troughs will be placed on Romsey Road railings as per last year and at same cost.	Complete
	18.12	Increase costs of producing Village News. The cost of Village News meant the Parish Council were subsidising it by approx. £1500 per year. All members agreed the loss was acceptable, as it was a worthwhile service to the Village.	Complete
	18.13	Training at Wellow 25 th June – Core Skills. Cost for training will be approximately £17 dependant on numbers. Any member wishing to go to contact the Clerk.	Complete
	18.14	Provision and enhancement of Public Open Space and equipment from S106 monies. See 21.1	Continues
	18.15	Increase size of Dropbox at £79 per year. Clerk has purchased Dropbox.	Complete
	18.16	Pools of water along Nursling Street. Clerk has sent an email to HCC asking for them to investigate.	Complete
19.		Approval of Payments for Period Ending 19/05/2015 and Finance.	
	19.1	Payments for the period ending 19 th May 2015 were formally approved. Proposed by Cllr Hall, seconded by Cllr Rendell, the payments were unanimously agreed at £2466.30. A schedule of payments and financial reports shown in appendices 1 – 3 were distributed at the meeting.	
20.		Police Report	
	20.1	No police report presented.	
21.		TVBC and County Councillors Reports	
	21.1	A Planning Application checklist for development of Public Open Spaces for S106 contributions and CIL levy has been drawn up and will be sent to the Councillors following the Election for discussion at the next PC Meeting. A complete list to be agreed by 28 th May 2015.	Clerk
22.		Developments and Applications. All Members present agreed the following responses to TVBC:	

No.	No.	ITEM	Action by
	22.1	15/00938/FULLS Cleeve Cottage, 12 Romsey Road, Nursling – Erection of two storey rear extension (retrospective). Cllr Anderdon looked at the plans and it was decided No Objection. All members agreed.	Complete
23.		Correspondence for Discussion and Action 19/05/2015	
	23.1	TVBC. New date for Planning Appeal 14/00726/OUTS (Parkers Farm) now 10 th June 2015. Cllr Wheeler said the PC should meet before the date for submission of any new objections. It was agreed to arrange an Extra Ordinary PC Meeting for Wednesday 27 th May 2015. Clerk to issue Agenda.	Clerk
	24.1	Nursling Youth FC have enquired about using Nursling Recreation Ground for their fixtures. Clerk said the dates could be accommodated. All members agreed.	Complete
24.		Members Questions	
	24.1	Cllr Williams asked if Councillors information could be added to the website. All agreed to supply information.	All
	24.2	Cllr Williams said there was a large pothole at the back of the Nursling Shops. The Chairman to inform the shop contact.	PB
	24.3	Cllr Richards asked if Mike Maltby will continue to be the Webmaster for the Nursling & Rownhams website. Yes.	
	24.4	Cllr Lines had noticed fly tipping near the Post Box in Hillyfields. Clerk to contact the Maintenance Team.	Clerk
	24.5	Cllr Wheeler said as there were changes to Council members what was happening about Planning Applications. The Clerk suggested Cllr Wheeler could do the Upton Crescent area and Cllr Spooner could cover the area around Nursling Street. Cllr Lines agreed to help Cllr Spooner with Applications.	
	24.6	Cllr Bulpit asked if lampposts were to get flower troughs. It was agreed they could be added to lampposts as part of the Nursling Street area update. See 18.1.	
	24.7	Cllr Hall commented on the overgrown areas at the corners near Cleeve Cottage and Rownhams lane/Romsey Road. The Clerk to contact the Ground Maintenance Team.	Clerk

The meeting closed at 9.25pm

The next Full Meeting of the Council will be held on Monday 6th July 2015 at 7.30pm